November Boardman River Dams Implementation Team Meeting
APPROVED Meeting Notes

Date: Thursday, November 5, 2015 at 1:30 pm
Facilitator: Nate Winkler, Conservation Resource Alliance
Notes: Nate Winkler, Conservation Resource Alliance
Location: Traverse City Governmental Center, Commission Chambers

Implementation Team

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<td>Watershed Center Grand Traverse Bay (Ex officio)</td>
<td>Charter Township of Garfield (Ex officio)</td>
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IT Members Present:
Amy Beyer, Nate Winkler, Kim Balke (Conservation Resource Alliance)
Jim Schramm (Michigan Hydro Relicensing Coalition)
John Nelson (Grand Traverse County Road Commission)
Rick Westerhof (US Fish and Wildlife Service)
Marty Colburn (City of Traverse City)
Heather Hettinger (Michigan Department of Natural Resources)
Steve Largent (Grand Traverse Conservation District)

IT Members Not in Attendance:
Charter Township of Garfield
 Traverse City Light and Power Department
 Michigan Department of Environmental Quality
1. **Introductions** – Introductions were made by those in attendance.

2. **Public comment** – None

3. **Miscellaneous**

   **Agenda deletions/additions** – Winkler suggested removing item #4 (US Army Corps of Engineers update: report and discussion (Carl Platz)) from the agenda as Carl Platz was unavailable for an update—the IT was in agreement.

   **Review and potential approval of the October IT meeting minutes** – No discussion, approved.

   **Action items from the October IT meeting** – Reviewed by Winkler; those not complete were noted as owing and placed on the “Pending Action Items” list (at end of these notes) unless determined by the group to no longer be relevant. Any elaboration and/or discussion of items were noted in the action item “Discussion” section.

4. **AECOM (URS) update: report and discussion (Troy Naperalo)** – Naperalo presented the following updates on the local effort:

   **Cass Road Bridge**
   (No update)

   **Dam Removal and River Restoration**
   Two work authorizations (“WA”) were under development including:
   - WA-3 which was placed on the County Commission meeting agenda for consideration on 11/18
   - WA-4 covers the conversion from an Army Corps project to a local project and ensures procedural compliance

   IT subsequently indicated approval to forward on WA-3 and WA-4 to the County Commission for review and potential approval.

   Colburn inquired as to a minimum or maximum change order amount—those present on the IT collectively indicated “no”. Colburn also pointed out a typo in the WA-4 table showing “WA-3”–Naperalo indicated he’d see to that being corrected.
Naperala went on to report the Joint Permit Application ("JPA") for Boardman Dam removal and river restoration had been completed, will be passing on to the County for signature subsequent to review by the IT.

Naperala concluded by reporting he’d met recently with the Army Corps construction section regarding the project.

5. Bottomlands update: report (Grand Traverse Conservation District) – Largent provided the following updates:
   - There had been a native seedling planting bee at Brown Bridge on October 24 from 9:00 a.m. to 3:30 p.m., with approximately 2,350 seedlings being planted at Spoil Areas #3 and #5. Funding was through the Natural Resources Conservation Service ("NRCS") and the Grand Traverse Band of Ottawa and Chippewa Indians ("Grand Traverse Band")
   - The Joint Permit Application ("JPA") for the large wood installation project at Brown Bridge has been submitted to the Michigan Department of Environmental Quality ("MDEQ")
   - Material is being obtained and staged for the large wood installation project-125 whole trees including rootwads, 125 trees without rootwads

6. Communications update: report (CRA/IT) – Items of note included:
   - Largent noted the float trip on October 12th in which Traverse City Record Eagle reporter Carol Thompson and photographer Tessa Lighty were accompanied by IT members Largent, Winkler, Colburn, and Dituri
   - The recent “State of Lake Michigan” conference in Traverse City at the end of October had attendance and presentations made by Naperala, Beyer
   - Largent presented on the project at the “Freshwater Summit” which was tied into the State of Lake Michigan conference on October 30th
   - Winkler and DeVaan presented on the project at the “Michigan Aquatic Restoration Conference” in Tustin on October 23rd

7. Prosperity Plan update: report (John Nelson) – Nelson reported that the draft “Boardman River Watershed Prosperity Plan” had been passed from Public Sector Consultants back to the Watershed Center Grand Traverse Bay to finalize and submit to MDEQ by early spring 2016.

   Largent added that he’d presented on the project at the “Leadership Grand Traverse” meeting earlier in the day.
8. **Funding update: report (CRA/IT)** – Beyer covered the current state of fundraising for the project (no financial materials were included in the meeting packet) and added:
   - amendments will be made to the funding plan to accommodate WA-3 and WA-4
   - it would be timely to fund WA-5 which covers Sabin Dam removal design
   - the Grand Traverse Band’s “Aquatic Habitat” pre-proposal was accepted by the Michigan Department of Natural Resources for full proposal

Largent reported an in-kind contribution by the American Canoe Association in the sum of $700 for large trees to be planted on Spoil Area #4 at Brown Bridge.

Westerhof announced a call for proposals to the “Great Lakes Fish and Wildlife Restoration Act” program administered by the US Fish and Wildlife Service. Pre-proposals are due December 14th.

9. **Open forum: (IT)** – Colburn noted the following items:
   - with a new mayor and three new City commissioners, a project update would be timely
   - the coal dock sale to Rotary has been passed on by the City
   - a letter has been submitted to the Army National Guard to request assistance in lowering a new footbridge in place near the Grasshopper Creek confluence with the Boardman River
   - will be meeting with the State Representative from St. Ignace on Monday

Westerhof added that comments were received by the US Fish and Wildlife Service from the Federal Regulatory Energy Commission (“FERC”) relating to the scour potential analysis on bridges downstream of Brown Bridge performed by AMEC.

10. **Meeting closing:**
    IT meeting agenda and action items were reviewed for December.

Public comment – None

Meeting adjourned at approximately 3:00 p.m.
**Action Items**

**New:**
- **Winkler** to distribute approved October IT meeting notes to the IT and post on the project website
- **Winkler** to distribute draft November IT meeting notes to the IT
- **District, CRA** to determine strategy for applying to the Great Lakes Fish and Wildlife Restoration Act and Great Lakes Basin Fish Habitat Partnership programs for work above Brown Bridge
- **CRA** to arrange for a project update to the City Commission and newly elected mayor in 2016
- **Winkler** to send **Schramm** Fish Passage Team meeting announcement
- **Westerhof** to forward scour analysis to **Winkler**
- **Naperala** to correct WA-4 table
- **Naperala** to forward Boardman Dam removal and river restoration JPA to **Winkler** for posting on project website

**Pending:**
- **Dituri** to review and sign draft letter of thank you to Dave Benda which **Winkler** composed and forwarded
- **City/Hill** to follow up on release of claims question and forward response to **Winkler** for distribution to the IT
- **Largent** to forward 2014/2015 water temperature data to **Dituri** and **Winkler**
- **Largent** to provide Bottomlands team meeting notes to **Winkler** for inclusion in the project file
- **Frank D.** will check on a couple of float trip dates to offer City and County Commissioners (sometime in November?)

**Discussion:**
- Regarding item relating to the Monitoring and Evaluation Team meeting, the Supplemental Environmental Plan (“SEP”) will be proposed by Will Harman (Stream Mechanics) to the MDEQ who will either reject or accept. If accepted, SEP is implemented and the “Notice of Violation” will be closed-funding vehicle of which is separate from legal settlement with landowners