August Boardman River Dams Implementation Team Meeting
APPROVED Meeting Notes

Date: Thursday, August 20, 2015 at 1:30 pm
Facilitator: Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians
Notes: Brandon Glowacki & Amy Beyer, Conservation Resource Alliance
Location: Traverse City Governmental Center, Commission Chambers

Implementation Team

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<th>Grand Traverse County</th>
<th>City of Traverse City</th>
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<td>Traverse City Light and Power Department</td>
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<td>Michigan Hydro Relicensing Coalition</td>
<td>US Fish and Wildlife Service</td>
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<td>Grand Traverse Conservation District (Ex officio)</td>
<td>Conservation Resource Alliance (Ex officio)</td>
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<td>Watershed Center Grand Traverse Bay (Ex officio)</td>
<td>Charter Township of Garfield (Ex officio)</td>
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<td>Grand Traverse County Road Commission (Ex officio)</td>
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IT Members Present:
Amy Beyer, Brandon Glowacki (Conservation Resource Alliance)
Frank Dituri, DJ Shook (Grand Traverse Band of Ottawa and Chippewa Indians)
Dean Bott, Bob Johnson (Grand Traverse County)
Christine Crissman (Watershed Center Grand Traverse Bay)
Jim Schramm (Michigan Hydro Relicensing Coalition)
Jim Johnson, Marc McKellar (Grand Traverse County Road Commission)
DJ Shook (Grand Traverse Band of Ottawa and Chippewa Indians)
Heather Hettinger (Michigan Department of Natural Resources)
Chuck Korn (Charter Township of Garfield)
Marty Colburn (City of Traverse City)

IT Members Not in Attendance:
Michigan Department of Environmental Quality
Traverse City Light and Power Department
US Fish and Wildlife Service
1. **Introductions** – Introductions were made by those in attendance.

2. **Public comment** – No public comment.

3. **Miscellaneous**

   - **Agenda deletions/additions** – None.
   - **Review and potential approval of the June & July IT meeting minutes** – Approved by IT.
   - **Review action items from July IT meeting** – Reviewed by Dituri; those not complete were noted as owing and placed back on the action items list (at end of these notes) unless determined by the group to no longer be relevant.

4. **2nd quarter 2015 invoice and project manager report: discussion and decision (CRA)**

   - Beyer discussed PM report reoccurring from July meeting, asked for approval by IT.
   - IT approved report.

5. **AECOM (URS) update: report and discussion (Dan DeVaun)** – DeVaun presented the following updates on the local and federal (including Army Corps) efforts:

   **Federal effort**
   - IDR is drafted, will give briefing to county in September
   - Cass Bridge bids came in; 2.8M was low bid (Davis Construction) 25K under engineers estimate. 7 total bids were received all fairly close
   - In bid review 2 items unbalanced: rip-rap was low while piling was high
   - AECOM will transmit 90% submittal on either 8/21/15 or 8/24/2015 to IT, GTCRC, & ACOE. Final submittal is expected mid-October
   - Outstanding items include:
     - Signage
     - Access agreement with landowner
     - Need Cass Road widening queue length by mid-October
     - Upstream staff gauge location TBD
     - Dean to send over equipment list
   - 3 of 4 contractors have given preliminary bids
   - Plans to hold back cost estimates for these 3-4 weeks
   - Sediment results coming in next week, then JPA
   - Soil erosion permit underway-AECOM meet with county on site and meeting went well
6. **Bottomlands update: report (Largent absent)** – Shook provided the following updates:

- Shook is developing a scope of work for woody debris in former BB pond
- Currently working on setting up contractors and RFP’s
- Tree planting occurring on October 24th with GTCD
- Bott offered GT county tree stumps from August 2nd wind storm
- Shook and IT collaborated further on needing more than just the tree root base, but considered it for future use

7. **Communications update: report (CRA/IT)** – Items of note include:

- Dituri presented recently to Executive Council of Inland Fisheries
- Balke created a spreadsheet to track presentations of the Boardman, Beyer suggested putting spreadsheet in quarterly report to track where presentations have been given & when
- Senator Peters was toured around the Boardman project recently
- MDEQ & MDNR floated from Sheck’s to Boardman dam August 14

8. **Funding updates: report, discussion, decision item (CRA/IT)** – The following updates were given by Beyer:

- Beyer reviewed changes to funding plan including $400K in new grant awards
- Beyer reminded team that some portion of that will end up in the plan to fund ACOE contract costs
- Funding plan approved by IT members present

9. **Open forum: (IT)** – The following items were offered:

- Gabe Schneider to give speech at National Guard
- Beyer asked for any necessary updates in the next few weeks on contact information that may have been lost due to CRA’s server going down in the wind storm
- Beyer announced CRA’s Biennial Celebration at Black Star Farms on September 18 2015 and invited all present to register
- New city manager, Marty Colburn, introduced himself and complimented the IT on all their efforts on the Boardman project

10. **Meeting closing:**

    IT agenda and action items were reviewed for the September 17 2015 IT meeting.

    Meeting adjourned at approximately 2:45 p.m.
**Action Items**

**New:**

- **CRA** to distribute 90% submittal report on 8/21 or 8/24, questions regarding report need to be sent to **DeVaun** by 9/2
- **Dituri & DeVaun** to locate staff gauge location to monitor flows during construction
- **Bott** to send **DeVaun** equipment list
- **CRA to set-up September 23rd** study session with county board
- **Largent** to transmit to **DeVaun** wording from signs for re-use

**Pending:**

- **City/Hill** to follow up on release of claims question and forward response to **Winkler** for distribution to the IT
- **DeVaun** to forward **WEFTEC** presentation/paper to **Winkler** for distribution to the IT and posting to project website
- **Largent** to forward water temperature data to **Dituri** and **Winkler**
- **Largent** to provide Bottomlands team meeting notes to **Winkler** for inclusion in the project file
- **Winkler** to circulate the draft letter of thank you to Dave Benda for his service in support of the Boardman Dams project
- **Frank D.** will check on a couple of float trip dates to offer City and County Commissioners (sometime in August?)
- **Winkler** to schedule Monitoring and Evaluation Team meeting to include a discussion item relating to making a recommendation to the IT for monitoring approach with offer of technical assistance in regard to MDEQ Notice of Violation (“NOV”)