**Location:** Traverse City Governmental Center, Commission Chambers  
400 Boardman Avenue  
Traverse City, MI 49684

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**Boardman River Dams Implementation Team**

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<tr>
<th>Grand Traverse County</th>
<th>City of Traverse City</th>
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<td>Traverse City Light and Power Department</td>
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<td>Rotary Camps and Services (Ex officio)</td>
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<td>Charter Township of Garfield (Ex officio)</td>
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**APPROVED Meeting Minutes**

**Date:** October 17, 2013  
**Facilitator:** Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians  
**Notes:** Nate Winkler, Conservation Resource Alliance

**IT Members Present:**  
Amy Beyer, Nate Winkler (Conservation Resource Alliance)  
Frank Dituri (Grand Traverse Band of Ottawa and Chippewa Indians)  
Dean Bott (Grand Traverse County)  
Steve Largent (Grand Traverse Conservation District)  
Jered Ottenwess (City of Traverse City)  
Jim Schramm (Michigan Hydro Relicensing Coalition)  
Jim Cook (Grand Traverse County Road Commission)

**IT Members Absent:**  
Rotary Camps and Services  
Traverse City Light and Power Department  
US Fish and Wildlife Service  
Watershed Center – Grand Traverse Bay  
Michigan Department of Natural Resources  
Michigan Department of Environmental Quality  
Charter Township of Garfield
1. **Introductions** – Introductions were made by those in attendance.

2. **Public comment** – Dituri thanked the City for accommodating the Stream Mechanics course held the prior week in the Governmental Center training room.

3. **Miscellaneous**

   **Agenda deletions/additions** – Item number 7 was removed from the agenda, no additions were made.

   **Review and potential approval of the September 19 meeting minutes** – none, approved.

   **Action items from September IT meeting** – Reviewed by Winkler, outstanding items were placed back on the “Action Items” list.

4. **3rd Quarter project managers invoice and draft report: discussion and decision (CRA)** – Approved, no discussion.

5. **Confirm modification of CRA contract: discussion and decision (CRA/IT)** – Beyer provided background on why this item was being considered—primarily that it was considered approved at the September meeting contingent on higher level of detail.

   Subsequent to the request sufficient detail was provided and the IT supported approval of the contract modification.

6. **Request to excuse TCL&P and Rotary from IT: discussion/decision (IT)** – Discussion focused on request by IT members to recuse themselves from the IT due to no need for representation. The IT agreed that the requests could be accommodated by the following:

   - A letter requesting excusal from TCL&P to be received by the IT and subsequent letter in response from the IT signed by official members of the IT (needs to be unanimous)
   - Letter of thank you from the IT to Rotary acknowledging their extremely beneficial participation and excusing them from further IT obligations

7. **Submission of tender letter of defense to City: discussion/decision (IT)** – Struck from agenda.
8. **AMEC update: report and discussion** – Sandra Sroonian noted the following:

- Submittal of close-out letter was made to County Soil Erosion/Soil Conservation Department
- Draft as-builts are currently being reviewed by Joe Caryl and should be available the following week
- Working with CRA to close out projects/task items, final is the one of for project management
- Need for AMEC to summarize costs to date related to October 6th incident
- The final work to be done under the MDEQ Notice of Violation is the large wood install below the dam and above Brown Bridge Road

Sroonian and Largent provided overview of Dan Kelly project status. The Conservation District cannot perform the work to implement the project under the lands management agreement because the property is not owned by the City. As a result, AMEC will act as project manager and will subcontract the work to Elmers. The cost to do the dirt work is approximately $2,000 and the materials will be approximately $1,700. The materials to replace the deck and steps will cost approximately $1,100 to be covered by the IT as well. Mr. Kelly will perform the construction and the installation himself.

Regarding the MDEQ October 6th incident investigation report, Beyer reported that Luke Trumble had indicated that it would be available as a final draft before the end of the year. It is currently undergoing internal MDEQ review.

9. **URS (including Army Corps) update: report and discussion** - Troy Naperal reported on the following:

- Comments from the Army Corps review team are due on October 22nd to URS for incorporation into draft Environmental Assessment (EA) and Detailed Project Report (DPR)-subsequent two weeks will be committed to revising the documents accordingly. Documents should be out for public review and comment soon after the first of the year
- Primary issues that the Army Corps has brought up are the two non-federal project sponsors (would prefer to have just one to sign agreement with) and the cost to the Army Corps will be capped at $10 million so the non-federal share is going to be higher than first anticipated

Items outside the Army Corps bailiwick include:

- Grand Traverse Band/URS contract is under development
- County/URS contract review is under development as well, several items needing further consideration/discussion (MDOT/Army Corps standards
precedence, subsidiaries question (i.e. other URS offices), and surety bonding for design work

- Meeting on October 24th at URS offices to discuss Cass Road bridge particulars (Naperala, Balke, Largent to meet)

10. **Cass Road/Boardman dam update: report and discussion (Road Commission)** - Jim Cook noted that the only item to report was the continued work to generate a contract between URS and the County (which Naperala had already reported)

11. **Fundraising updates: discussion/approval (CRA, IT)** - Beyer reviewed funding materials provided in the meeting packet. The funding plan was subsequently considered approved by the IT with one correction pointed out by Largent.

Beyer stressed the need to assure funders that Phase II dollars currently being held will be spent on the project and that they are due to be deployed imminently. Also, the Phase I funding plan is being wrapped up and will soon be transitioning into a Phase II plan.

DJ Shook reported that a joint proposal of the Michigan Council of Trout Unlimited and the Au Sable Institute for macroinvertebrate monitoring was received by the US Fish and Wildlife Service.

12. **Communications update: report (IT)** – Members of the IT reported the following:

- Dituri noted the sediment power point presentation was going through final refinement
- Largent presented to the Grand Traverse Audubon Society chapter and the Old Mission Ladies Club on the Brown Bridge project
- Beyer presented at the International Ecosystem Restoration conference in Madison
- Winkler had an article on the Brown Bridge project recently published in Pipeline magazine (publication of the Michigan Association of Drain Commissioners)

The group discussed the need to generate and push out to the public a comprehensive report on the data obtained through physical, chemical, and biological monitoring that has occurred on the river since the removal of Brown Bridge dam. This would include geomorphological, fish, and macroinvertebrate surveys as well as any water chemistry analysis that has been conducted.
13. **Bottomlands update: report (Largent)**-Largent noted the following:
   - Reconvening of the Bottomlands Team will begin on a regular basis starting with the morning of November 7 from 8:30-10:00 at the Grand Traverse Nature Center
   - Gourmet Game Dinner funds will be used for a Brown Bridge bottomlands planting plan and implementation

14. **Open Forum: (IT)** – Dituri reported that the Grand Traverse Band had officially endorsed Dituri’s continued presence and role as Chair on the IT.

15. **Meeting closing:**
   - IT agenda and action item review – November 7, 2013 IT meeting
   - Public comment - no comment
   - Meeting adjourned

**Action Items:**

- **Ottenwess** to initiate process of obtaining TCL&P letter requesting excusal from the IT
- **Winkler** to generate and submit letter of thank you on behalf of the IT to Rotary for their service and recognition of their excusal from the IT
- **AMEC** to provide estimate of total cost for Kelly property
- **AMEC** to provide claims information
- **Winkler** to request monitoring data for summarization and reporting from MDNR (copy Schramm) and GTB
- **Largent** to determine status of Luttenon effort
- **Largent** to draft letter of thank you for Norm Fred’s organizing of river cleanup
- **Benda** to Chair November 7 IT meeting in Dituri’s absense
- **Dituri/Fessell** to firm up Tribal funding amount for inclusion into project budget for reporting
- **CRA** follow up Great Lakes Fishery Trust exploration meeting
- **Largent** to send Kelly site plan to **Winkler** for distribution