Location: Traverse City Governmental Center, Commission Chambers  
400 Boardman Avenue  
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County  
Traverse City Light and Power Department  
Michigan Hydro Relicensing Coalition  
Michigan Department of Natural Resources  
Grand Traverse Conservation District (Ex officio)  
Rotary Camps and Services (Ex officio)  
Grand Traverse County Road Commission (Ex officio)

City of Traverse City  
Grand Traverse Band of Ottawa and Chippewa Indians  
US Fish and Wildlife Service  
Michigan Department of Environmental Quality  
Conservation Resource Alliance (Ex officio)  
Watershed Center Grand Traverse Bay (Ex officio)  
Charter Township of Garfield (Ex officio)

APPROVED Meeting Minutes

Date: September 19, 2013
Facilitator: Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians
Notes: Amy Beyer, Conservation Resource Alliance

IT Members Present:
Amy Beyer (Conservation Resource Alliance)
Frank Dituri, Brett Fessel (Grand Traverse Band of Ottawa and Chippewa Indians)
Dean Bott, Chris Forsyth (Grand Traverse County)
Rick Westerhof (US Fish and Wildlife Service)
Tree Sturman, Steve Largent (Grand Traverse Conservation District)
Jered Ottenwess, Lauren Trible-Laucht (City of Traverse City)
Jim Schramm (Michigan Hydro Relicensing Coalition)
Sarah U'Ren (Watershed Center – Grand Traverse Bay)
Jim Pawloski (Michigan DEQ)
Jim Johnson (Grand Traverse County Road Commission)
Heather Hettinger (Michigan DNR)

IT Members Absent:
Rotary Camps and Services
Traverse City Light and Power Department
Charter Township of Garfield
1. **Introductions** – Introductions were made by those in attendance.

2. **Public comment** – None

3. **Miscellaneous**

   Agenda deletions/additions – None

   Review and potential approval of the August IT meeting minutes – Dituri submitted corrections to attendance list (Knott commented and was present, Johnson and Cook reported late, and Kalish was present)

   Action items from August IT meeting – Completed with the following exceptions:
   - final plan for completing Kelly property – Largent is working with City to have District complete the work; landowner is expecting work to be completed as depicted in the site plans
   - City and County are still deliberating on Funds Administration Agreement
   - GTB funding amount for IT still open

4. **AMEC update: report and discussion (Scott Rought)** - As built survey final report is being written by AMEC to be released soon. County soil erosion permit has been extended for 3 months (expires 18 October). GT Conservation District is working on an arrangement under their management agreement with the City to take on the final 3 touch up items requested under the permit. All work pertaining to DEQ Notice of Violation has been completed and Robyn Schmidt did final inspection. GT Conservation District is planning large woody debris addition between old powerhouse location and River Road. TDS investigation report is due out soon from DEQ. Thanks to volunteer Norm Fred for follow up work at Brown Bridge.

5. **URS and Army Corps update: report and discussion (Troy Naperala)**
   - Per August action item, Troy reported that best guess date for release of the Army Corps Environmental Assessment is now May or June 2014.
   - URS design contract is in review with County and Road Commission. Chris Forsyth said to expect comments back next week.
   - URS design contract with GT Band expected to be finalized October 16

6. **Update regarding “Motion to Dismiss”: discussion/decision (IT)** - Lauren Trible-Laucht suggests closed session of IT as next step. Rich Baron to convene.
7. Request to excuse TCL&P and Rotary from IT: discussion/decision (IT) - did not discuss this item. Moved to October agenda.

8. Review protocol for responding to information requests: discussion (IT/CRA) – quick review of IT media inquiry protocol. Coordinate through Chuck Lombardo to get proper people to respond.

9. Schedule and actions for final 3 “touch up” projects at Brown Bridge: report (GTCD) - Conservation District to arrange mechanism under City management agreement.

10. Cass Road/Boardman dam update: report and discussion (Road Commission) - Jim Johnson reported that the agreement between the County and Road Commission has been finalized but not yet executed. He appreciated the work accomplished in the recent scoping session with URS. Next Monday the Road Commission will again meet with the County to compile a single set of comments on URS contract. Agreed that a joint session of the Cass Road Working Group and the Bottomlands Team should convene with the purpose to give final opportunity for any new data or input regarding span of bridge. This needs to be pinned down to allow design work to go forward. Good chance for URS team to inform public of all the design rationale, especially wildlife passage, and for Road Commission to lay out considerations of cost, timing, and maintenance. Largent to invite any individuals outside these groups who have expressed interest.

11. Fundraising updates: discussion/approval (CRA, IT) - the following reports were provided by team members:
   - GTB staff and Andy Selle presented project at tribal fish and wildlife conference including important meeting with new BIA liaison, Mary Manydeeds. Next hope to have her come out to visit the project. Tribe has confirmed the FY13 award as shown in the funding table.
   - Sarah U’ren mentioned possible monitoring grant opportunity through DEQ and also small 319 grant that might help with sediment management again.
   - DJ Shook confirmed that GTB, TU, and the AuSable Institute are partnering on a Fish Passage proposal
   - Beyer reported on Great Lakes Conference activities, including Boardman project presentation with Sroonian and funder contacts.
   - Beyer emphasized that new grants from DNR and Fish & Wildlife Service are ready to spend and awaiting funds administration agreement and URS contract – funders expect movement on these.
   - Also shared Boardman/Sabin/Cass draft costs and funding plan – partners are encouraged to use this in discussion with others.
• Related Kalish suggestion to lay plan for another GL Fishery Trust proposal opportunity. Beyer related that Jon Beard has invited CRA to come down for discussion. Agreed on action item for CRA to develop this opportunity and invite any/all IT members when date is set.

**Funding Plan** – IT agreed that given delay in the Kelly site and final 3 Brown Bridge touch up sites, the funding plan should be revised to set aside funds for this work, allowing the Phase 2 funding plan to take shape. Action – Largent and Dituri to provide cost estimates to CRA. Beyer to provide revised funding plans for October meeting. CRA provided task level detail for professional services agreement revision as requested in August.

12. **Communications update: report (CRA)** – working group is finishing up a slide set to help explain sediment movement following dam removal. Will be available for your use soon.


14. **Meeting closing:**
   • IT agenda and action item review – October, 2013 IT meeting
   • Public comment - no comment
   • Meeting adjourned
   • Agenda items for October meeting:
     Request to excuse TCL&P and Rotary from IT: discussion/decision (IT)

**Action Items:**
• **County** to provide comment on URS contract form
• **City** to convene closed session
• **Largent** and **Balke** to convene joint bridge working session
• **Largent/Dituri** to provide cost estimates for 3 touch up sites – funds to be set aside for this
• **Beyer** to update funding plan and provide Phase 2 plan for October session
• **Largent** provide plan to proceed with Kelly property work
• **City** and **County** to finalize CRA fiduciary agreement
• **Dituri** to facilitate Grand Traverse Band review of fiduciary agreement
• **Dituri/Fessell** to firm up Tribal funding amount for inclusion into project budget for reporting
• **CRA** follow up Great Lakes Fishery Trust exploration meeting