Location: Traverse City Governmental Center, Commission Chambers
400 Boardman Avenue
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County          City of Traverse City
Traverse City Light and Power Department  Grand Traverse Band of Ottawa and Chippewa Indians
Michigan Hydro Relicensing Coalition  US Fish and Wildlife Service
Michigan Department of Natural Resources  Michigan Department of Environmental Quality
Grand Traverse Conservation District (Ex officio)  Conservation Resource Alliance (Ex officio)
Rotary Camps and Services (Ex officio)  Watershed Center Grand Traverse Bay (Ex officio)
Grand Traverse County Road Commission (Ex officio)  Charter Township of Garfield (Ex officio)

APPROVED Meeting Minutes

Date: June 20, 2013
Facilitator: Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians
Notes: Nate Winkler, Conservation Resource Alliance

IT Members Present:
Jim Schramm (Michigan Hydro Relicensing Coalition)
Nate Winkler, Kim Balke (Conservation Resource Alliance)
Frank Dituri (Grand Traverse Band of Ottawa and Chippewa Indians)
Dean Bott, Dave Benda, Danny Brown (Grand Traverse County)
Rick Westerhof (US Fish and Wildlife Service)
Jim Cook, Bill Mosser (Grand Traverse County Road Commission)
Heather Hettinger (Michigan Department of Natural Resources)
Steve Largent (Grand Traverse Conservation District)

IT Members Absent:
Rotary Camps and Services
Watershed Center Grand Traverse Bay
Traverse City Light and Power Department
Charter Township of Garfield
City of Traverse City
Michigan Department of Environmental Quality
1. **Introductions** – Introductions were made by those in attendance.

2. **Public comment** – none.

3. **Miscellaneous**

   **Agenda deletions/additions** – The following additions were suggested;
   - Steve Largent requested the addition of a bottomlands update
   - Rick Westerhof requested the addition of a possible change in IT meeting times

   **Review and potential approval of the May IT meeting minutes** – Approved with the following change and discussion:
   - Steve Largent’s estimate on cost to repair Dan Kelly’s bank (Agenda Item 10) was not $1,000 as recorded but approximately $3,500
   - Clarification was requested by Frank Dituri on the Dave Benda/Frey Foundation action item (agenda item #7) - Kim Balke subsequently provided clarification

   **Action items from May IT meeting** – Winkler and others reported that actions still pending included the following;
   - **Shook** to provide Beyer with FY 2013 BIA grant dollar amount when award is finalized
   - **Shook** to determine status of Great Lakes Basin Fish Habitat Partnership proposal

4. **AMEC update: report and discussion** - Sandra Sroonian noted the following related to the Brown Bridge project;
   - Results of the geo-technical analysis have been acquired, Luke Trumble (MDEQ) is currently reviewing
   - Project flyover complete for final survey
   - County soil erosion permit has been extended so that additional bank stabilization could be performed as needed
   - AMEC and Conservation District working on together on compost spreading and seeding of erosion prone areas
   - In receipt of letter from MDEQ (Steve Kitler) which provides language reflecting neither the project site nor downstream locations as being regulated under part 201 of Michigan’s Natural Resources and Environmental Policy Act (NREPA) as it relates to metals concentrations in sediment
• Per Winkler’s question for clarification, recently processed work order #31 involved crediting back costs ($5k) built into the project budget for silt fencing that was not installed

5. **Army Corps/URS update: report**—Troy Naperala reported the following:
   - Detailed Project Report (DPR) and Environmental Assessment (EA) are undergoing a cost/risk analysis at the Army Corps’ “Center of Excellence” division in Walla Walla, Washington
   - Still investigating proof of ownership of the Cass Road crossing and road itself in the vicinity of the Boardman dam
   - In response to Largent’s question regarding project “betterments,” Mr. Naperala indicated they could be added after the “Project Partnership Agreement” (PPA) was signed and executed

6. **Cass Road/Boardman dam update: report/discussion (CRA)**—Kim Balke referred the beginning of the conservation to Jim Cook, Grand Traverse County Road Commission Manager, for details on the Cass Road crossing replacement. Cook provided that:
   - As far as the Road Commission goes, most folks are on board with the replacement of the Cass Road crossing
   - A draft agreement is being worked up between the Road Commission and the County
   - Ownership of the roadbed and crossing is being investigated
   - A question had arisen regarding deed-restricted parkland adjacent to the project location and how it would be effected

Dave Benda asked Cook what the Road Commission’s feelings were on contractor selection for construction. Cook and Jim Johnson (Road Commission engineer) responded that they had their own opinions on the matter but no firm idea thus far. In conclusion, Cook noted the Road Commission may go to bids for design of the crossing.

Westerhof inquired as to who was going to be paying for the project and the response was from Benda the County would be but would be looking to CRA and others for assistance.

Balke noted that the following grants in hand and pending included money for design work of a replacement crossing:
   - Frey Foundation
   - DNR Dams Management
   - Tribal/BIA
Balke went on to note that design funding needed to be parsed out between bridge design and dam removal design.

Bill Mouser, Road Commissioner, indicated that he and the rest of the Road Commission would appreciate clarity on which entity would hold which contract (for design, construction, dam removal) as well as defining scopes for each. Mr. Mouser went on to stress the importance of the Road Commission assisting to raise funds and generally becoming more involved in the project.

Discussion ended with Jim Cook noting that there currently is no maintenance agreement between the County and the Road Commission and one is currently being drafted.

7. **Boardman Phase 2 hiring process update: report and discussion (CRA)**—Kim Balke provided the following updates on where the process currently stood. Following that a group discussion produced a plan for going forward including:
   - Written questions for URS and AMEC to answer need to be submitted to Kim by the following Monday for distillation and forwarding on to the firms
   - A face to face question/answer session will be held at the July 18th IT meeting immediately following general business

8. **July Project Manager Team meeting postponement: discussion and decision (CRA)**
   Given July’s Project Management Team meeting is scheduled for the week of July 4th, the IT deliberated briefly and agreed that it should be pushed back to July 12th.

9. **Bottomlands update: report (Steve Largent)**—Largent noted the following with regard to the bottomlands restoration and monitoring effort;
   - Received an additional $10k from National Association of Counties for work in stabilizing the north access road
   - Earlier in the week 2,500 lineal feet of the north access road was treated with organic material
   - Largent requested IT approval for topsoil and seed application on the area encompassing spoil areas #7 and #8
   - Grand Traverse Band work crew was currently out sowing rye for cover crop on bottomland areas
   - “new” wetland (associated with groundwater seep at toe of north slope) was seeded with leftover floodplain seed
   - Acknowledged Winkler’s comment that there was gullyng occurring on the embankment above Sediment Trap #2
• More channel habitat wood was being procured currently for installation in the project reach

10. **Potential change in IT meeting start time: discussion/decision (Rick Westerhof)** - Westerhof proposed a change in start time from 1:30 p.m. back to 1:00 p.m. Discussion resulted in tabling a decision until the new city manager was up to speed and had an idea of what their schedule looked like.

11. **Fundraising activity report and fundraising updates: discussion/approval (CRA)** - Winkler noted that there was nothing new to report except that announcements should be forthcoming from funders regarding proposals that have been submitted. Westerhof provided that once GLRI funding was announced, he’d share an update. Benda noted an effort being made by a group in the Saginaw Bay watershed to convince the EPA that Michigan’s share of GLRI funding should be sent there.

12. **Communications update: report (CRA)** - Winkler deferred to Largent who provided that the Communications Team was working up a sediment factsheet for distribution to riparian landowners and river user groups. In addition, informational placards regarding sediment and changes to the river channel morphology were being developed for placement at access sites on the river.

   Along that same vein, Dituri recommended drafting a list of user groups and offering them opportunities to have project team members give presentations on changes to the river post dam removal.

13. **Open forum: (IT)** - none.

14. **Meeting Closing:**

   **Public Comment** - none.

   **Next Meeting Agenda Item Suggestions** - none.

15. **Adjourned**

**Action Items:**

- **Shook** to provide **Beyer** with FY 2013 BIA grant dollar amount when award is finalized

- **IT** discussion at July meeting regarding naming a successor to the IT vice-chair position