Location: Traverse City Governmental Center, Second Floor Training Room  
400 Boardman Avenue  
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County  
Traverse City Light and Power Department  
Michigan Hydro Relicensing Coalition  
Michigan Department of Natural Resources  
Grand Traverse Conservation District (Ex officio)  
Rotary Camps and Services (Ex officio)  
Grand Traverse County Road Commission (Ex officio)

City of Traverse City  
Grand Traverse Band of Ottawa and Chippewa Indians  
US Fish and Wildlife Service  
Michigan Department of Environmental Quality  
Conservation Resource Alliance (Ex officio)  
Watershed Center Grand Traverse Bay (Ex officio)  
Charter Township of Garfield (Ex officio)

Approved Meeting Minutes

Date: September 20, 2012
Facilitator: Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians
Notes: Nate Winkler, Conservation Resource Alliance

IT Members Present:
Andy Knott (Watershed Center Grand Traverse Bay)
Jim Schramm (Michigan Hydro Relicensing Coalition)
Nate Winkler, Amy Beyer, Kim Balke (Conservation Resource Alliance)
Ben Bifoss, Ken Gregory (City of Traverse City)
Jim Cooper (Traverse City Light and Power Department)
Steve Largent (Grand Traverse Conservation District)
Frank Dituri (Grand Traverse Band of Ottawa and Chippewa Indians)
Rick Westerhof (US Fish and Wildlife Service)
Dean Bott (Grand Traverse County)

IT Members Absent:
Michigan DEQ
Rotary Camps and Services
Grand Traverse County Road Commission
Charter Township of Garfield
Michigan Department of Natural Resources
1:30-1:35  **Introductions** – Introductions were made by those in attendance.

1:35-1:35  **Public comment** – None

1:35-1:40  **Agenda deletions/additions** – Items marked with * added below

1:40-1:40  **Review and potential approval of the August 26, 2012 meeting minutes** – Approved with no discussion.

1:40-1:50  **Action items from August 16 IT meeting** – Winkler reported all actions completed except for the following;

- Winkler to distribute final (working) draft Bottomlands Matrix to the IT
- Beyer to distribute list of Sen. Levin event participant to IT members

1:50-2:00  **Army Corps/URS update** – Winkler reported that he had corresponded with Carl Platz who had indicated he would not be able to attend. Platz advised Winkler to have the IT reference the Army Corps update from the September Project Managers’ meeting. The IT agreed to review at their convenience.

*Action:* Winkler to convene meeting of project owners and the Army Corps to discuss the potential requirements and elements of an Army Corps “Project Partnership Agreement” (PPA) document

2:00-2:40  **AMEC update** - Sandra Sroonian reported and elaborated on the following items;

- Change Orders 1 through 5 were described in detail and were approved by the IT after some discussion (including discontinuance of posting flag person at river inlet into construction area)
- Molon has indicated that where the relic channel route made a turn back into an area of spoils storage, they would not charge to move that material twice to accommodate the channel route
- There is a need to revise the seeding plan as it pertains to areas where high organic content material has been deposited. To remove seeding elements/areas where it is unlikely augmentation will be required, AMEC will need buy-in from the IT, the County soil conservation office, and the MDEQ
- A revised construction schedule will be finalized by Monday (September 24)
- It is likely the majority of the work at Brown Bridge will be completed by mid-December (2012), however, there will be some work to be done the following spring

*Action:* Sroonian to convene a meeting including members of the IT to evaluate the seeding plan and determine which elements may be removed
2:40-3:00  **Next steps-project priorities** - Winkler noted that as the dam removal project as a whole is poised to enter a new phase with work focusing on Boardman and Sabin dams, it was time to evaluate AMEC’s performance thus far. The scope of work that AMEC was hired to perform included addressing all four dams on the Boardman, it seemed that a project review would be timely. Discussion followed on how to make such an evaluation and it was determined that each IT member would be contacted in regard to their assessment of AMEC’s performance thus far.

**Action:** Winkler to contact members of the IT and provide a mechanism for individual evaluation of AMEC’s performance. The results will be summarized and presented to AMEC for their review and consideration

3:00-3:15  **Funding:** report/decision (Beyer)-Beyer reviewed the updated fundraising activity report and funding plan. Subsequent to discussion, Beyer asked to have the IT approve the funding plan and that it be kept as an approval item on future meeting agendas. The IT approved the funding plan as presented.

3:15-3:20  **Communications:** report (Winkler)-Winkler reported that since the last IT meeting there had much accomplished in the area of project outreach and updates to the project website.

3:20-3:25  **Prosperity Team Update:** report (Knott) – Andy Knott reported that the Prosperity Team continues to work on important elements of the Prosperity Plan and will have much to report next month.

3:25-3:30  **Bottomlands Update:** report (Largent)-Largent noted the following;

- The bottomlands planting plan likely to be revised as drawdown exposes areas higher in organic material deposition (as per Sroonian’s earlier comments)
- Grand Traverse Band placed internal tracking tags in four largemouth bass for the District to assess movement as drawdown continues
- Trumpeter swan young are all airborne

**Action:** CRA to distribute Bottomlands Matrix to IT

3:30-3:40  **Fish Passage/Lamprey Update:** report (Westerhof)-Westerhof reported that the next conference call/meeting of the Fish Passage/Sea Lamprey workgroup will be as follows;

- **October 1 (Monday) from 10:30 a.m.-11:30 a.m.**

Westerhof indicated he’d forward on an agenda and additional materials for Winkler to distribute prior to the meeting.
3:40-4:00  *Grand Traverse County Road Commission Update*: report (John Nelson)-John Nelson, Grand Traverse Road Commission board member, reported that Mary Gillis is no longer with the Road Commission and that a replacement manager may be installed as early as mid-October. Nelson also distributed a letter from the Road Commission to the IT requesting that consideration be made of the time-sensitive funding available for the Cass Rd. bridge replacement as it relates to the scope of the dam removal sequencing.

4:00  Adjourned

**Action Items:**

- **Winkler** to distribute Bottomlands Matrix to IT
- **Beyer** to send list of participants to IT members (Schramm request)
- **Westerhof** to forward Fish Passage/Sea Lamprey workgroup meeting materials and call-in information to Winkler to distribute to workgroup
- **Winkler** to contact members of the IT and provide a mechanism for individual evaluation of AMEC’s performance. The results will be summarized and presented to AMEC for their review and consideration
- **Sroonian** to convene a meeting including members of the IT to evaluate the seeding plan and determine which elements may be removed
- **Winkler** to convene meeting of project owners and the Army Corps to discuss the potential requirements and elements of an Army Corps “Project Partnership Agreement” (PPA) document