Location: Traverse City Governmental Center, Commission Chambers
400 Boardman Avenue
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County | City of Traverse City
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Traverse City Light and Power Department | Grand Traverse Band of Ottawa and Chippewa Indians
Michigan Hydro Relicensing Coalition | US Fish and Wildlife Service
Michigan Department of Natural Resources | Michigan Department of Environmental Quality
Grand Traverse Conservation District (Ex officio) | Conservation Resource Alliance (Ex officio)
Rotary Camps and Services (Ex officio) | Watershed Center Grand Traverse Bay (Ex officio)
Grand Traverse County Road Commission (Ex officio)

Approved Meeting Minutes

Date: July 21, 2011

Facilitator: Todd Kalish, Michigan Department of Natural Resources

Notes: handwritten notes by Nate Winkler, Conservation Resource Alliance

Present:
Frank Dituri (Grand Traverse Band of Ottawa and Chippewa Indians)
Lew Coulter (Grand Traverse Conservation District)
Amy Beyer, Nate Winkler (Conservation Resource Alliance)
Rick Westerhof (US Fish and Wildlife Service)
Todd Kalish (Michigan Department of Natural Resources)
Andy Knott (Watershed Center Grand Traverse Bay)
Jim Schramm (Michigan Hydro Relicensing Coalition)
Mary Gillis (Grand Traverse County Road Commission)
Jim Cooper, Ed Rice (Traverse City Light and Power Department)
Dennis Aloia (Grand Traverse County)
Ben Bifoss (City of Traverse City)
Jim Pawloski (Michigan Department of Environmental Quality)

Absent:
Becky Ewing (Rotary Camps and Services)
1:00-1:05 Introduction

1:05-1:15 Public comment - none

1:15-1:20 Additions/deletions to the agenda - none

1:20-1:25 Review and potential approval of the May 19th, 2011 meeting minutes: discussion/decision item (Winkler)
Approved with no discussion.

1:25-1:25 Review action items from May IT meeting: discussion (IT)
There were no outstanding action items to discuss.

1:25-1:30 Review and potential approval of CRA 2nd quarter 2011 invoice: discussion/decision item (Winkler)
Approved with no discussion.

1:30-1:35 Second quarter 2011-project status report: discussion (Winkler)
Reviewed with no discussion or questions.

1:35-1:45 MACTEC/AMEC update: (Sandra Sroonian)
Sandra Sroonian provided an overview of MACTEC/AMEC activity related to the project which correlated with the progress report that was included in the meeting packet.
Sandra also noted that during the week of August 15th, Interflue and team members will be in town and hold a meeting to brainstorm restoration options for Brown Bridge.
Action: Winkler to post notice of working meeting with Interflue.

1:45-1:50 US Army Corps of Engineers/URS update: (Troy Naperal)
Prior to the meeting Troy Naperal provided Winkler with a brief written synopsis on the Army Corps and URS components of the project which Winkler read aloud.

1:50-1:55 Project documents/plans received since last meeting: discussion (Winkler)
Winkler reminded the IT of the document flow between MACTEC/AMEC and the IT for review and comment. Winkler then turned the discussion over to Sandra Sroonian to review all documents sent out by MACTEC for review and comment over the past two months since the last IT meeting. Action: Winkler to post documents that have been finalized on the project website. Action: Westerhof requested that the revised NEPA fact sheet replace the original on the web site.
1:55-2:05  Contracting, invoicing, and flow of grant funding: discussion/decision (IT)
Ben Bifoss related discussions with the City attorney regarding development of a joint venture between the City and County. The purpose is to have one point of contact for contracting and payment of invoices to contractors for both City and County dam removal projects. The City attorney advised that the IT should have that responsibility and has the legal authority to do such, as well as the authority to hold contracts. The IT, without dissention, approved the action. The IT will take over current contracts between the City and MACTEC as well as hold future contracts unless otherwise specified.
Action: Written opinion requested from the City attorney confirming that the IT has legal authority to enter contracts. Action: IT agreed August meeting is needed; Winkler to post and schedule.

2:05-2:10  Communications update: discussion (Winkler)
Winkler related that imminent communications items include 1) press releases on grant awards and 2) a kick-off event with leadership from the Band at Brown Bridge dam to include dignitaries from the community as well as the BIA. Ben Bifoss requests that the event be closely coordinated with the City, possibly “co-hosted.”

2:10-2:15  Bottomlands Management Working Group update: discussion (Winkler)
Winkler provided an overview of the July 11th Bottomlands Management Working Group meeting including the goal of the meeting which was begin development of a table of contents and framework for a bottomlands management plan. Winkler reported that a follow up meeting had been scheduled for Thursday, July 28th to continue and possibly finalize the table of contents and framework of the plan.

2:15-2:25  Fundraising activity report and fundraising updates: discussion (Winkler)
Winkler indicated that it has been very busy in the fundraising department and the tables and report included in the packet have been updated to include most everything except a recent SOGL grant announcement. Amy Beyer provided that she had received word that the SOGL grant applied for by CRA had been approved at the full amount, $1 million, for work at Brown Bridge and Sabin dams.

2:25-2:30  Agenda items for the next meeting and meeting review: discussion/decision item (IT)
Discussion items suggested for the next meeting include;
Transfer of City contracts to IT
Process for review and approval of invoices and contract modifications
Review IT meeting schedule
Update by URS and MACTEC on respective project components
Status of scope of work for Sabin
Update on permit application/public hearing for Sabin and Brown Bridge drawdown
2:30-2:40  **Open forum**
Discussion regarding recent drawdown at Sabin pond for maintenance arose with resulting clarification of rules regarding pond levels. According to Jim Pawloski, as long as there is no court-ordered legal lake level, the County may raise and lower the level of the pond as it sees fit as it owns all of the property surrounding the pond. However, for a drawdown in advance of a dam removal, a permit is required from DEQ.

Andy Knott gave an update on the Stewardship effort and the results of the RFQ let for the prosperity plan. Of eight firms that submitted, three were selected for interviews.

Todd Kalish gave an update on the GLFT status report he had generated and indicated that all of the expected milestones were being met.

2:40-2:40  **Public comment** - none

2:40  **Meeting Adjourned**