Location: Traverse City Governmental Center, Commission Chambers
400 Boardman Avenue
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County                         City of Traverse City
Traverse City Light and Power Department       Grand Traverse Band of Ottawa and Chippewa Indians
Michigan Hydro Relicensing Coalition           US Fish and Wildlife Service
Michigan Department of Natural Resources       Michigan Department of Environmental Quality
Grand Traverse Conservation District (Ex officio) Conservation Resource Alliance (Ex officio)
Rotary Camps and Services (Ex officio)         Watershed Center Grand Traverse Bay (Ex officio)

Grand Traverse County Road Commission (Ex officio)

DRAFT Meeting Minutes

Date: May 19, 2011

Facilitator: Todd Kalish, Michigan Department of Natural Resources

Notes: hand written notes by Nate Winkler, Conservation Resource Alliance

Present:
Frank Dituri (Grand Traverse Band of Ottawa and Chippewa Indians)
Steve Largent, Lew Coulter (Grand Traverse Conservation District)
Kim Balke, Amy Beyer, Nate Winkler (Conservation Resource Alliance)
Rick Westerhof (US Fish and Wildlife Service)
Todd Kalish (Michigan Department of Natural Resources)
Andy Knott (Watershed Center Grand Traverse Bay)
Jim Schramm (Michigan Hydro Relicensing Coalition)
Mary Gillis (Grand Traverse County Road Commission)

By Phone:
Carl Platz (Army Corps of Engineers, Detroit District)

Absent:
Jim Cooper (Traverse City Light and Power Department)
Dennis Aloia (Grand Traverse County)
Ben Bifoss (City of Traverse City)
Jim Pawloski (Michigan Department of Environmental Quality)
1:00-1:05 Introductions

1:05-1:05 Public comment - none

1:05-1:20 Additions/deletions to the agenda
Andy Knott gave an update on the Boardman River Watershed Prosperity Plan RFQ released by the stewardship team. Knott noted several new additional members of the Stewardship Team.

Todd Kalish gave an update regarding MACTEC being under contract after being selected through the QBS process to, among other tasks, implement drawdown of the Brown Bridge and Sabin Ponds.

1:20-1:25 Review and potential approval of the March 17, 2011 meeting minutes:
discussion.steclaration item (Todd Kalish)
Approved with no discussion.

1:25-1:35 Review action items from March IT meeting: discussion (IT)
Winkler ran through action items noting that there are no outstanding action items with the exception of the need for payment of the first quarter of 2011 CRA invoice.

1:35-1:45 US Army Corps of Engineers/URS update: (Troy Naperala)
Troy Naperala gave a brief update regarding the URS/Baird joint venture and the status of the work being performed on behalf of the Army Corps of Engineers. This included the following; 1) 10% draft EIS to the Corps for comment 2) initiation of engineering phase including analysis of Cass Road bridge and 3) initiation of economic analysis (goal is greatest improvement to habitat for the least cost).

1:45-1:55 MACTEC update: (Sandra Sroonian)
Sandra Sroonian provided an update on the status of the work being performed on behalf of the City and the Grand Traverse Band including 1) signed contract with the City as of May 2nd 2) meeting at Brown Bridge and Sabin dams with Joe Kaltenbach 3) status of drawdown permit application 4) site visit by Interluve 5) work commencing on a project management plan and 5) the arranging of a scoping meeting at the Civic Center.

1:55-2:00 New funding and contracting arrangements
Winkler indicated the need for and imminent scheduling of a meeting with the City, County, MACTEC, Kalish, and CRA to determine a protocol for flow of new funds when available and the addition of new tasks to the MACTEC scope of work as tasks are completed and new funding is available to add new ones.
2:00-2:05  “The Boardman: A River Reborn” First Quarter 2011 Status Report: discussion (Winkler)
Report accepted with no questions or comments.

2:05-2:05  Project manager’s bi-monthly activity update: discussion (Winkler)
Report accepted with no questions or comments.

2:20-2:25  Fundraising activity report and fundraising updates: discussion (Winkler)
Report accepted with no questions or comments. Winkler indicated need going forward for the acquisition of matching funds for federal grants that are on the horizon.

2:25-2:30  Communications update: discussion (Winkler)
Winkler related that imminent communications items include 1) press release on drawdown permit applications, 2) one or two kick-off events with leadership from the Band, and 3) revised FAQ document. Winkler went on to note that the project communications consultant Chuck Lombardo had advised that from this point on in the project, things were going to get real interesting.

2:30-2:35  Agenda items for the next meeting and meeting review: discussion/decision item (IT)
Discussion items suggested for the next meeting include;
Flow of funds to CRA
Update of accountability matrix
Scope of work additions to MACTEC’s contract
Update on matching funds eligibility (Sen. Levin’s proposal)
Update by URS and MACTEC on respective project components
Replacement Traverse City Light and Power representative on IT

2:35-2:35  Public comment - none

2:35  Meeting Adjourned