

**Boardman River Dams Committee**  
**Meeting Minutes to discuss the Request for Qualifications**  
**February 14, 2006, 6:00 – 7:10 PM**

The purpose of this meeting is solely to answer questions pertaining to the Request for Qualifications. Questions were submitted in writing at this meeting and answered by members of the facilitation team.

It is worth noting that this study is unusual in the sense that there is a strong emphasis on social and cultural and economic factors in addition to the engineering and environmental part of the equation. This it is also open and inclusive, involving any interested party. Other unique aspects are reflected in the RFQ. This is not a dam removal study, but a dams disposition study with an open and objective focus.

The RFQ Review Team, advised by a technical team, will review the RFQs and will make their recommendations to the Implementation Team Regarding the concerns, issues and questions developed by the Boardman River Dams Committee and contained within the RFQ; the expectation is that those submitting an RFQ will have the capacity to appropriately address these in the RFP, rather than attempt to provide answers (or details as to how you would go about answering) within the RFQ. The ability to respond to these types of questions and concerns is primary in the determination of granting the RFP.

**1. *What is the role of the facilitators during the study?***

**Answer:** The role of the facilitators is to keep the logistics in order and to document the process, as this has never been done before. Also convening groups, making sure sub-committees are meeting on time and documenting process, and sharing information and results as they are developed with the BRDC.

**2. *Who will be the contract administrator?***

**Answer:** The ultimate source of accountability is the Implementation Team. Some direction will come from the RFQ task team. Details continue to take shape as determined by the BRDC.

**3. *Who will be our client? Who are we contracting with?***

**Answer:** The client is the Implementation Team, which was formed based on the signing of the settlement agreement. There will be a single point of contact, which will be decided by the BRDC through their RFQ team and as they form the technical team.

**4. *How will the work be managed? (By committee or by an individual?) Who will be the point of contact for the BRDC?***

**Answer:** The day-to-day contact is the Implementation Team. There is much to yet be determined by the BRDC. The responses to the RFQ will be evaluated by a committee. Some of these questions will be resolved by this committee as they arise.

**5. *Have any private firms been approached or allowed to investigate taking over the ownership, operation or maintenance of the dams?***

**Answer:** This will be researched in the E&F study.

**6. *What is the CORPS role?***

**Answer:** Contractors role will be to work collaboratively with the CORP; whoever is selected must work in conjunction with the Core, who has a large role in this process. The CORP has a longstanding relationship with the BRDC and the county and the city.

**7. *How much funding is allocated to the E&F study? Is it based on MDNR Study budget?***

**Answer:** The final preliminary restoration plan is available on the city or county websites and soon on theboardman.org. The CORP has estimated the cost, without support of the process as \$800,000.

**8. *Is there a copy of the Power Point presentation available?***

**Answer:** Yes.

**9. *Are there copies of tonight's Sign-in sheets?***

**Answer:** No, as previously determined by the BRDC. We will use our website to provide opportunities for firms to connect.

**10. *Will selection criteria be posted?***

**Answer:** This will be answered by the RFQ team, who will meet for the first time on Tuesday, February 21<sup>st</sup>.

**11. *What is the nature of the relationship to NEPA/CORPS Document?***

**Answer:** A NEPA analysis needs to be completed through this process. There are three federal agencies involved in this process (Fish and Wildlife Service, Federal Energy Regulatory Commission through license surrender and the CORP of Engineers) The NEPA document will have to suffice the requirements of two of these agencies; FERC is completing an environmental assessment for TCL&P, however a more detailed NEPA analysis will be required so the contractor secured may also, as part of their duties, complete a NEPA document.

**12. *Is the list of issues in the RFQ all inclusive, or do you see a need for survey research to further define a scope of work?***

**Answer:** No, while making up the majority of the issues that needs to be addressed, the list of issues is not all inclusive. There will be some sort of timeline or cut-off date to continue to raise issues. It is a given that during the E&F other pertinent issue will be raised that need to be assessed.

**13. *Are there any other pertinent reports outside of the websites?***

**Answer:** No. The website (theboardman.org) will be the one-stop source for documents. It is also our plan to establish links on that website to other helpful sites pertaining to dam dispositions. This is an open process, we are happy to share any documents.

**14. *What is the selection process?***

**Answer:** There will be an RFQ review team assembled from the BRDC membership who will receive advice from a technical team, and their recommendation goes to the Implementation Team. It may be there are one or many teams qualified that will be recommended to bid.

**15. Will the RFP go through public comment also?**

**Answer:** Yes, definitely.

**16. Will the RFQ review team be the same as the RFP team?**

**Answer:** Not necessarily. The RFQ team was initially formed and members of that team may decide to continue on as members of the RFP team, but, out of respect for their time commitments, that is not necessarily the expectation for them.

**17. Will the final selection of the team, after the submittal, be based on qualifications or costs?**

**Answer:** During this phase, the selection will be based solely on qualifications, not costs. As far as the RFP is concerned, much is based on the RFQ process, and then firms will be selected to bid. The cost issue will be reviewed and approved by the BRDC.

**18. Who will prepare the scope of the RFP?**

**Answer:** The BRDC, possibly through a specific Task Team.

**19. How many teams will be short listed?**

**Answer:** We won't know until we review all of the RFQ's.

**20. Will the presentation and settlement agreement be available to all?**

**Answer:** Yes, the settlement agreement is presently available on the website.

**21. How will the qualification packages be evaluated? Will there be a scoring sheet? Will it be available to respondees?**

**Answer:** RFQ review team will be assisted by group of experts who are not vested in the outcome.

**22. What is the role/composition of the group to perform the technical review of responses?**

**Answer:** The RFQ team will be assisted by a group of technical experts with background in dams disposition studies. Michael Donahue will be involved as a representative from a disinterested firm. The technical team could be drawn from a variety of sources with capabilities but no vested interest in the outcome.

**23. What is the level of COPR and DEQ in the engineering analysis?**

**Answer:** The CORPS plays a large role in this and they place much emphasis on hydrology and hydraulics so they will participate in that aspect of the study. The DEQ is a member of the Implementation Team. The surrender of FERC licenses and regulatory authority over the dams makes those three dams state regulated dam.

**24. Question to Todd: What is your personal interest in the Dam removal? Is this a directive from your Lansing superiors?**

**Answer:** I am just as concerned with conducting an open, fair process as I am with the outcome.

**25. Why not keep generation through 2008?**

**Answer:** This is another issue to be addressed in the Engineering and Feasibility study.