

**Boardman River Dams Committee
Finance and Fund Development Team
Meeting Minutes – 7/17/07**

In Attendance: Herb Lemcool, Amy Beyer, Becky Ewing, Andy Knott, Brett Fessell, Lew Coulter, Jennifer Jay, and via phone, Scott Parker, Michael Donahue and Don Tilton

Scott Parker from ECT provided an update of work being done and a review of the funding summary. Scott stated that there has been no change since the last meeting regarding new contracts, etc. Dr. Bryan Burroughs will be presenting his fisheries assessment to the BRDC at the July 24th meeting. The wildlife habitat survey has been expanded to better determine baseline data. Draft reports shared with the Tribe and those coming regarding the economic baseline will be forwarded to Jennifer for distribution as soon as possible. Draft versions of these have already been reviewed, so just waiting on needed revisions.

Work continues to be coordinated with the Army Corps of Engineers and Carl Platz will be coming to present an update on their workplan to the BRDC July 24th. Focus on structures and baselines for economic evaluations and measuring economic impacts in order to maximize funds. Their scope of work will be done so that the work will be completed this fall. Also coming from the Corps is Jim Galloway who will meet with us to share some information about the Great Lakes Habitat Initiative.

Funding priority items remain the same; the Corps work will address a small portion of these needs. Jennifer and Todd had a meeting with Jack Bails and Marsha Smith to discuss funding, project updates, etc. Jennifer will work with Marsha to organize a local funders meeting to provide update and project needs moving forward.

Our proposal to the National Forestry Foundation was not approved. Their letter states that they only approved 4 projects. Moving forward we need to do more pre-work to determine amounts of funding, likelihood, etc. so that valuable time isn't spent on proposals that are not likely to be approved. Becky Ewing will contact her connection at the NFF to discuss our proposal and see how it might be improved. We need to make a concerted effort to reach out to more agency people to bring to a better understanding of this project. The addition of Rick Westerhof, USFWS, to the BRDC is a positive step.

Our best option for immediate funding is local sources and foundations but we will prepare for any upcoming federal opportunities as well. Tim Ervin also sent some valuable information about Community Development Block Grants that Becky, Mike and Jennifer will review and pursue.

The Communications and Outreach team has requested funds for printed materials in order to ensure outreach to those who don't use the web regularly. They have a brochure nearing completion and the second edition of the newsletter. The funding source would likely be our grant from the GLFT, as this is in keeping with the proposal to them. This request is approved by the Finance Team pending review of updated quotes for the brochure piece. The newsletter is a less expensive project and is time sensitive so the CT should move forward with this.

The team reviewed the financial spreadsheets. These will be updated to reflect end of the fiscal year changes coming from the college; review will be at the August meeting. The intern, Andy Schwab, is nearing completion of the data transfer and building of in-kind and constituent tracking into our database.

The team went on to discuss some items for consideration by the Communications Team, including asking the web hosts for a statement about the web project and the growth of the website; outreach to the GLFT and other funders; putting the recent lawsuit and resultant ruling from the Judge on the website; and asking Paul LaPorte to review the changes to the website.

Next meeting: Tuesday August 21, 9:00 AM, Jennifer Jay's office, University Center room 211