

# Agenda

## Boardman River Dams Committee Bottomland Management Task Force

Location: Northwestern Michigan College, Great Lakes Campus **Room 210**

Date: 02/15/07

Time: 5:00-7:00 PM

Chair: Steve Largent

Facilitator: Bill Plough

Notes: Todd Kalish

**Meeting purpose:** To discuss and determine the structure, purpose, needs, and tasks of the Bottomland Management Task Team.

### **Known Elements:**

1. A DEQ permit has been filed to lower Boardman Pond 17 feet.
2. Varnum has rendered their opinion that the bottomlands of Boardman Pond are owned by Grand Traverse County.
3. The team will use the Labeled Decision Making process.

### **Labeled Decision Making (LDM)**

**I.A.** Single Decision: Leader decides alone.

**I.B.** Leaders Preference: Leader makes decision unless there is compelling new info.

**II.A.** Consulting Decision: Leader consults with group, then makes decision.

**II.B.** Will Live With Decision: After discussion a decision is proposed and each member decides, out loud, they will live with that decision (requires back-up decision style).

**II.C.** Without Reservation Decision: Each person involves agrees with the decision with out any reservations (requires back-up decision-making style).

**III.A.** Hand-over Decision: Leader gives authority to an individual or group.

**5:00 - 5:05** *Welcome & Brief Introductions (Steve)*

Team members present:

Jack Murray, Jim McIntyre, Jeff Hanel, Ben Purdy, Mark Johnson, Bill Plough, Chris Maxbauer, Todd Kalish, Steve Largent, Mike Slater, Dennis Aloia, Tom Wertz, Andy Knott, Scott Parker (via conference call), and Don Tilton (via conference call).

**5:05 - 5:10      *Brief Review of Operating Structure (Todd) (Discussion item)***

Todd introduced the Labeled Decision Making Process and indicated that this process will 1) promote efficient and effective meetings 2) increase ownership and accountability of decision items 3) provide concise documentation of issues discussed and recommendations made and 4) lower hierarchy and increase involvement of all team members. Todd stated that the use of this process is voluntary and the team can decide to use another decision-making process if they determine that this one does not adequately produce efficient, effective, collaborative, and innovative decision-making. Todd was asked what the process was for dealing with someone who recommends a different decision-making process. Todd stated that the team will collaboratively decide what is most appropriate, and that the foundation of the BRDC is to continually develop the capacity of its members through active participation in collaborative learning processes that produce efficient and effective results.

**5:10 - 5:15      *Approval of Meeting Notes (Steve) (Decision item: (II.B/5/II.A)  
II.B-Will live with/II.A-Steve***

All team members will live with the 01/30/2007 meeting minutes as written.

**5:15 – 5:25      *Review and Approval of Agenda (Steve) (Decision item: II.B/5/II.A)  
II.B-Will live with/II.A-Steve***

All team members will live with the 02/15/2007 agenda as written.

**5:25 - 5:35      *Potential approval of Bottom Land Task Force Draft Mission Statement  
(Ben) (Decision Item: II.B/10/III.A) (II.B-Will live with/III.A-Ben)***

*“To ensure issues, relating to those areas of former bottom lands exposed due to the drawdown of the impoundments, including social and environmental concerns, are addressed in an open and equitable process resulting in community accepted and ecologically sound management practices.”*

Chris invited Bruce Stoker to tonight’s meeting. However, he returned to his home town of Washington. He is still interested in participating in the BRDP when he returns to the Traverse City area. There was discussion as to the relevance, purpose, and power of the Bottomlands Team. This Team was formed by the BRDC to proactively address issues that may arise as a result of lowering Boardman Pond.

**5:35 – 5:45      *Update Concerning Immediate drawdown status (Dennis)  
(Discussion item)***

Dennis reported that GT County has received a letter from DEQ requiring an immediate drawdown of Boardman Pond by three feet for safety reasons. The County is concerned that a drawdown this time of the year would be a safety hazard since the Pond is ice covered.

**5:45-5:55      *Update Concerning Legal Descriptions (Jeff)***  
***(Discussion item)***

Jeff went to the GT County Equalization Dept. to collect property descriptions of all the residences on Boardman Pond. Jeff will culminate all the descriptions into a map and provide the map to the Bottomlands Team at their next meeting.

**5:55 – 6:25      *ECT Draft Work Order Discussion and Recommendation (Scott)***  
***(Decision item: II.B/30/II.A) (II.B-Will live with/II.A-Steve)***

Scott and Don provided a summary of the draft Scope of Work they drafted for identification of management concerns associated with the Boardman Pond drawdown. Scott indicated that the intent of the SofW is to generate discussion and provide general information about the impacts of the drawdown. The major concerns and suggested additions to the Scope of Work were: **1) include a statement that indicates ECT will collaborate with agencies (Corps, DEQ, EPA, etc.) that have collected data on the Boardman Pond to fully utilize quality existing data 2) include line #11 from the DEQ permit application to drawdown the Boardman Pond into the Scope of Work.** The team discussed the proper way to recommend this Scope of Work to assure accountability, tracking, and collaboration among the BRDC. The entire Bottomlands Team will live with transferring the bottomlands management Scope of Work to the Finance and Scope of Work teams for their review and comment, and then to the Implementation Team for potential finalization. If the Scope of Work and Finance teams agree that it is appropriate to pursue this Scope of Work, then Todd will schedule an Implementation Team meeting to potentially finalize it.

**6:25 – 6:35      *Communications Plan Discussion (Steve)***  
***(Discussion item)***

Bill recommended that we put our meeting minutes and agendas on the Boardman Dams web site. He also reported that the Communications Team is developing Boardman Dams posters and a logo.

**6:35 – 6:45      *Next Steps (Group)***

Todd will forward the bottomland management Scope of Work to Mike Donahue, the Scoping Team, and the Finance Team for their review. Jeff will have a Boardman Pond property delination map for the team's review at the next meeting. The next meeting will be March 19, 2007 from 5:00-7:00 at the NMC Great Lakes Campus.

**6:45 – 7:00 Meeting Evaluation (Bill)**  
**(Discussion) Content, Process, and Relationships**

**Content:**

1. We addressed every issue efficiently and kept to the schedule. Steve did a good job facilitating.
2. We need to keep ECT posted on ongoing relationship with DEQ.
3. Jim is co-producing a BRDC documentary.

**Process:**

1. We need to bring conference call information to every meeting.
2. We need to have everyone sit at the same table.
3. We need more information on the Labeled Decision Making (LDM) process
4. LDM worked well, but is somewhat confusing.
5. Commended Dennis for being so committed to the BRDC public process.
6. Difficult to hear people from the conference call line if you use a cell phone.

**Relationships:**

1. Everybody gets a chance to speak their mind, relationships are good.