

DRAFT

**Boardman River Dams Committee
Fund Raising/Finance Team
Meeting Minutes
Tuesday, June 17, 2008 – 9:00 -10:00 am
Room 211, University Center**

Boardman River Dams Committee Statement of Purpose:

To engage all interests in assessing and recommending the fate of the dams on the main stem of the Boardman River based upon a thorough analysis of options, including long and short-term economic, social, environmental, aesthetic, transportation and ecological impacts upon the community, individuals and riparian owners.

Fund Raising/Finance Team Mission Statement:

To ensure open communication and accountability in the management and use of funds developed to support the Boardman River Dams Committee. To understand and assist in securing funds needed to complete the engineering and feasibility study.

Attendees:

Herb Lemcool, Mark Breederland, and Sandra Sroonian and Michael Donahue via conference call.

I. Introductions

II. Agenda (non provided prior to the meeting)

III. Review Decision Making Process and Mission Statement

IV. Update Regarding Grant Proposals and Funding Status

Discussion:

A. Great Lakes Fishery Trust

Mark reported that the BRDC submitted a request to the Great Lakes Fisheries Trust asking that the remaining funding be re-allocated to complete the Engineering and Feasibility Study which includes having input from the community on various alternative with a recommendation to the City of Traverse City and Grand Traverse County with a decision on the fate of the four dams. We have heard verbally that the GLFT has agreed and will be sending us notice accordingly.

B. Rotary Charities

Jennifer Jay, Sandra Sroonian and Todd Kalish prepared a grant application requesting \$35,000 from the Rotary Charities of Traverse City. The BRDC was notified that we received a grant of \$20,000.

C. Other

Sandra Sroonian has completed the draft grant for the "Tribal Council Allocation of 2% Funds" which is due June 30, 2008. The grant application was submitted to the Grand Traverse County for review and support. The grant request is \$35,000. Once approved by the Grand Traverse Board, the grant application will be submitted. The due date is June 30, 2008.

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V. Review of Finance Summary Provided by NMC

Attached is the monthly financial report provided by Vicki Cook. We need to review and provide input to Vicki if we want additional details included in the next monthly report.

VI. Call for Agenda Items – Meeting Evaluation

- Grand updates
- Financial updates
- Feedback to NMC on monthly financial reports

VI. Next meeting: Tuesday, July 15, 2008 from 9:00 AM to 10:00 AM

Meeting Adjourned: 10:00 AM

Submitted: June 23, 2008
Sandra Sroonian, Project Coordinator
Phone: 231-995-2617

- 9:30 Introductions and Review of Agenda
- 9:35 Review of Decision Making Process and Mission Statement
- 9:45 Update from Chair regarding grant proposals and funding status
 - A. Reallocation of existing funds from GL Fish Trust
 - B. Rotary Charities
 - C. Other
- 9:55 Review of Finance Summary provided by NMC
- 10:10 Discussion of project needs / request for assistance
- 10:20 Task assignments/Action items
- 10:25 Call for agenda items – Meeting evaluation
- 10:30 Adjourn

	FY 2006 Fishery Trust Facilitation	FY 2006 Fishery Trust Coordinator	FY2007 Fishery Trust Facilitation	FY 2007 Fishery Trust Coordinator	FY 2008 Fishery Trust Facilitation	FY2008 Fishery Trust Coordinator	Total 4010	total 4011
	4010	4011	4010	4011	4010	4011		
Wages & Benefits	\$ 2,479.80		\$ (2,479.80)				\$ -	\$ -
Legal Services			\$ -				\$ -	\$ -
Purchased Services	\$ 37,685.30	\$ 13,333.32	\$ 27,105.91		\$ 6,208.95	\$ 16,666.65	\$ 71,000.16	\$ 29,999.97
Contractual Labor	\$ 44,901.03		\$ 41,202.50	\$ 44,999.96	\$ 47,376.00		\$ 133,479.53	\$ 44,999.96
Advertising	\$ 371.40		\$ (371.40)				\$ -	\$ -
Office Supplies	\$ 567.37	\$ -	\$ (227.62)		\$ 300.03		\$ 639.78	\$ -
Printing		\$ 209.84	\$ 2,175.07		\$ 2,945.22		\$ 5,120.29	\$ 209.84
General Supplies	\$ 279.00	\$ -	\$ (279.00)				\$ -	\$ -
Subscriptions		\$ -	\$ -		\$ 195.45		\$ 195.45	\$ -
Postage/Copier/Dup/Internal	\$ 1,509.77	\$ 58.50	\$ 5,581.53		\$ 1,231.34		\$ 8,322.64	\$ 58.50
Meeting Expenses	\$ 13,948.85	\$ -	\$ (9,830.19)		\$ 153.57		\$ 4,272.23	\$ -
Travel	\$ 836.02		\$ (527.32)		\$ 259.06		\$ 567.76	\$ -
Professional Development							\$ -	\$ -
Telephone	\$ 36.20		\$ 420.80	\$ 48.82	\$ 291.63		\$ 748.63	\$ 48.82
Data Equipment	\$ 1,409.14						\$ 1,409.14	\$ -
	\$ 104,023.88	\$ 13,601.66	\$ 62,770.48	\$ 45,048.78	\$ 58,961.25	\$ 16,666.65	\$ 225,755.61	\$ 75,317.09

FUND 258741	FY 07 - TCLP	FY08 - TCLP	Total	
Wages & Benefits	\$ 2,479.80	\$ -	\$ 2,479.80	
Legal Services		\$ -	\$ -	
Purchased Services	\$ 30,269.99	\$ -	\$ 30,269.99	
Contractual Labor	\$ 3,479.00	\$ -	\$ 3,479.00	\$ 33,748.99
Advertising	\$ -	\$ -	\$ -	
Office Supplies	\$ 54.28	\$ -	\$ 54.28	
Internal Charges/Postage/Cop	\$ 751.50	\$ -	\$ 751.50	
Printing		\$ -	\$ -	
General Supplies		\$ -	\$ -	
Subscription/Membership	\$ 100.00	\$ -	\$ 100.00	
Meeting Expenses	\$ 11,020.35	\$ -	\$ 11,020.35	
Travel & Transportation exp	\$ 876.04	\$ 459.00	\$ 1,335.04	
Professional Development	\$ 315.00	\$ -	\$ 315.00	
Telephone	\$ 107.77	\$ -	\$ 107.77	
Data Equipment		\$ -	\$ -	
	\$ 49,453.73	\$ 459.00	\$ 49,912.73	

Fund 258742	FY 07 - TC City	FY08 - TC City	Total
Wages & Benefits		\$ -	\$ -
Legal Services		\$ -	\$ -
Advertising & Publicity	\$ 371.40	\$ -	\$ 371.40
Purchased Services		\$ 31,130.01	\$ 31,130.01
Contracted Labor	\$ 8,956.00	\$ -	\$ 8,956.00
Office Supplies	\$ 721.12	\$ -	\$ 721.12
General Supplies	\$ 279.00	\$ -	\$ 279.00
Printing	\$ 73.12	\$ -	\$ 73.12
Periodical Subscription	\$ 254.40	\$ -	\$ 254.40
Internal Charges	\$ 3,586.76	\$ -	\$ 3,586.76
Meeting Expenses	\$ 76.54	\$ -	\$ 76.54
	\$ 14,318.34	\$ 31,130.01	\$ 45,448.35

FUND 258743	FY07 GT County	FY08 GT County	Total
Legal Services	\$ 7,080.00	\$ 5,332.08	\$ 12,412.08
Other Purchased Services	\$ 17,757.92	\$ 37,124.91	\$ 54,882.83
Telephone	\$ 8.80		\$ 8.80
	\$ 24,846.72	\$ 42,456.99	\$ 67,303.71

Monthly Activity for Fate of the Dams
May, 2008

Fund - Great Lakes Fishery Trust - Fate of the Dams

Vendor	May Activity
Loracs Creations	172.95
Rebecca Ewing	1,320.00
Adrian Meli	128.00
Copy Central	265.29
Copy Charges-NMC	69.99
Postage-NMC	<u>137.54</u>
Total - for May	2,093.77

Fund - Fate of the Dams - GT County

Vendor	May activity
URS Corporation	9,999.99
Environmental Consulting	<u>10,116.27</u>
Total for May	20,116.26